



Study and Examination Office

Module sheet: Examination registration for MMB001 Introduction into Microbiology: Oral Examination (exam no. 334511)<sup>1)</sup>

1.1 Personal data:

|                   |  |                  |                    |
|-------------------|--|------------------|--------------------|
| Name, First name: |  |                  |                    |
| Registration No.: |  | Study programme: | M.Sc. Microbiology |

1.2 Confirmation of binding examination registration (submission mandatory 14 days prior to the examination):

|                          |  |  |  |
|--------------------------|--|--|--|
| Student's confirmation:  | I herewith bindingly register for the oral examination of the module MMB001.<br><br>The oral examination shall take place on <sup>1,3)</sup> :<br><br>Date: _____ Signature: _____ |  |  |
| Examiner's confirmation: | I confirm the scheduled appointment and agree to be internal supervisor for the Thesis modules of the above-named student.<br><br>Date: _____ Stamp/<br>Signature: _____           |  |  |

2. Only to be completed by the study and examination office:

|  |   |                            |  |
|--|---|----------------------------|--|
| The registration has been conducted:       | <input type="checkbox"/> yes<br><input type="checkbox"/> no, because: _____ |                            |  |
| Confirmation study and examination office: | Name: _____   | Stamp/<br>Signature: _____ |  |
|  | Date: _____   |                            |  |

3. Only to be completed by the examiner:

| Examination trial:   | Examination date:   | Grade <sup>2)</sup> : | Name of the examiner: |
|--|---|-----------------------|-----------------------|
| 1 <sup>st</sup> trial <sup>3)</sup>                              |   |                       |                       |
| 1 <sup>st</sup> repetition/2 <sup>nd</sup> trial <sup>3)</sup> : |   |                       |                       |
| 2 <sup>nd</sup> repetition/3 <sup>rd</sup> trial <sup>3)</sup> : |   |                       |                       |
| Confirmation of the examiner:                                    | Name: _____<br><br>Date: _____ Stamp/<br>Signature: _____ |                       |                       |

<sup>1)</sup>General hints: **This module sheet replaces the electronic examination registration.** The same rules apply for registration, de-registration and withdrawal; this does not apply for the examination registration deadline: The submission of this module sheet is allowed at every times. The list of possible examiners is limited to the examiners listed in the provided pdf-form. The decision about the list of examiners is on the examination committee of the Master programme Microbiology. The chosen examiner will also be the internal supervisor of the Thesis modules.

<sup>2)</sup>Grading scale: 1.0/1.3 = very good | 1.7/2.0/2.3 = good | 2.7/3.0/3.3 = satisfactory | 3.7/4.0 = sufficient | 5.0 = failed | NE = failed by non-appearance

<sup>3)</sup>Deadlines: **For the first trial: At the end of the 3<sup>rd</sup> subject related semester (at the latest).** For regular semesters\* taken in winter 20/21, summer 2021 and winter 21/22, this deadline is extended of about one semester each. \*This shall not apply for leave of absence semesters. **For re-examinations:** After about 4 weeks after the last examination.

- Processing steps:
- 1. Submission of the filled module sheet to the study and examination office (possible all over the year). **Hints: Both signatures are obligatory. The form needs to be submitted at least 14 days prior to the scheduled examination date.**
  - 2. Examination registration as well as postal dispatch of this module sheet to the chosen examiner by the examination office.
  - 3. Return of this module sheet to the examination office after the final assessment by the examiner.
  - 4. Official announcement of the grade via Friedolin by the examination office.